

TITLE	EEH ACME PROGRAM: HOSTING MEALS AND SOCIAL EVENTS IN CONJUNCTION WITH ACCREDITED CONTINUING MEDICAL EDUCATION ACTIVITIES POLICY
PURPOSE	<ol style="list-style-type: none">1) To set forth the policy for hosting meals and social events in conjunction with Accredited CME activities sponsored by Edward-Elmhurst Health's Accredited Continuing Medical Education Program ("CME Program").2) To comply with the Illinois State Medical Society (ISMS) and the Accreditation Council for Continuing Medical Education (ACCME) standards for Integrity and Independence in Accredited Continuing Education and EEH's policies for Conflict of Interest and Guidelines for Taxing Rewards, Gifts or Benefits Provided to Employees and Providers
APPLICABILITY	Edward-Elmhurst Health
POLICY STATEMENT(S)	<p>The Edward-Elmhurst Health Accredited CME Program shall only provide and award continuing medical education credit for educational activities that: (i) follow the procedures outlined in this policy; and (ii) are approved by the Program & Education Committee; and/or the Chair of the Program & Education Committee; and/or the majority members of the Program & Education Committee. Any activity that fails to comply with the approved standards will be suspended from receiving <i>AMA PRA Category 1 Credit™</i> and held to corrective action. If no corrective action is taken, credit is suspended indefinitely, and the activity planner(s) is not permitted to apply for <i>AMA PRA Category 1 Credit™</i> in the future. Edward-Elmhurst Health is responsible for (1) presenting learners with only accurate, balanced, scientifically justified recommendations, and (2) protecting learners from promotion, marketing, and commercial bias. The solicitation and acceptance of commercial support for the ACME Program is conducted in accordance with this policy and the ACCME Standards for Integrity and Independence in Accredited Continuing Education</p>
DEI STATEMENT(S)	<p>Edward-Elmhurst Health as an institution, and the Accredited CME Program as its supporter, is fighting systemic racism, institutionalized biases, and healthcare inequities. To build a more diverse healthcare community and reduce disparities and injustices in the medical profession, the ACME Program asks that speaker(s), content authors, planners, and others involved in Accredited CME activities are representative of all races, ethnicities, genders, gender identities, sexual orientations, generations, backgrounds. Additionally, the material should be carefully reviewed to reflect linguistically appropriate content, narratives developed with an equitable lens and key terms and concepts used in the context of health equity. When appropriate, conversations on how health equity and DEI+J impact the educational topic should be included.</p>
DEFINITION(S)	<ul style="list-style-type: none">• Accredited CME Activity: An activity sponsored by Edward-Elmhurst Health ACME Department (8681) that is designated for a specified amount of <i>AMA PRA Category 1 credit™</i>.

- Planner(s): An individual or group of individuals involved in the planning process and implementation, facilitation, or moderation of an accredited CME activity.
- Speaker(s): An individual or group of individuals presenting, speaking, or delivering content at an accredited CME Activity.
- Eligible Organizations: by ACCME definition, eligible organizations are those whose mission and function are: (1) providing clinical services directly to patients; or (2) the education of healthcare professionals; or (3) serving as fiduciary to patients, the public, or population health; and other organizations that are not otherwise ineligible. Examples of eligible organizations can be found [here](#).
- Ineligible Organizations: by ACCME definition an ineligible organization are those whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients. Examples of eligible organizations can be found [here](#)

PROCEDURE

Hosting Meals and Social Events in Conjunction with EEH- Accredited CME Activities

- I. Meals and social events in conjunction with Edward-Elmhurst Health Accredited Continuing Medical Education Activities are permitted providing they are paid for with funds supplied by the ACME Department budget, Hospital Department budget, a System Administrative or clinical budget, or an ACCME-defined eligible company.
- II. Commercial support by an ACCME-defined ineligible company may NOT be used to fund meals or social events in conjunction with accredited continuing medical education activities at Edward-Elmhurst Health. Meals and social events that take place in conjunction with Accredited CME activities may NOT compete with or take precedence over the educational activity. There must always be a clear, unbridgeable separation between Accredited CME and any meals or social events.
- III. EEH's ACME Program permits only reasonable meals or receptions at its Accredited CME Activities for the purpose of providing sustenance for extended events and/or promoting interaction and exchanges between learners and/or speakers(s).
- IV. No commercial support by an ineligible company is accepted for any purpose per EEH ACME Program: Solicitation and Acceptance of Commercial or Financial Support Policy.

CROSS REFERENCE(S)

- EEH ACME Program: Process & Instructions
- EEH ACME Program: Solicitation and Acceptance of Commercial or Financial Support Policy
- EEH System Policy: Conflict of Interest, CMPR G002
- EEH System Policy: Guidelines for Taxing Rewards, Gifts or Benefits Provided to Employees, CMPR_G008

REVISED: 09/10/2020, 08/31/2022